



**TOWN OF SOUTHAMPTON**  
**CODE ENFORCEMENT**  
**INVESTIGATIONS & ENFORCEMENT UNIT**  
 116 Hampton Road, Southampton, NY 11968  
 Ph: 631-702-1700 Fx: 631-283-2694  
[www.southamptontownny.gov/codeenforcement](http://www.southamptontownny.gov/codeenforcement)

**Kenneth Glogg**  
 Senior Town Investigator

**Christopher Fraser**  
 Code Enforcement Officer

**CHANGE OF TENANTS FORM**

**Rental Permit or application Number:** \_\_\_\_\_

**Rental Property Address:** \_\_\_\_\_

**TENANT INFORMATION:**

**All Tenants Names (Include all Adults and Children Occupying the Dwelling, even if not listed on the Lease):**

_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____
_____	<b>Date of Birth</b>	_____

**Term of the Lease: (Beginning Date/Ending Date):**

**Beginning Date:** \_\_\_\_\_

**Ending Date:** \_\_\_\_\_

*(Any changes in Tenants please notify Code Enforcement Department at 631-702-1700 with the names of the new tenants, including all children and adults occupying the dwelling not listed on the lease and the start date and end date of the lease)*